



## Role profile

### Job details

Job title	<b>Planner</b>
Reports to	<b>Planning Manager</b>
Department/Business stream	<b>Southern Region</b>

### The main purpose of the role:

Responsible for supporting estimators and delivery teams to ensure compliance in planning and commitment to the company objectives.

Key areas	Main duties and responsibilities
General	<ul style="list-style-type: none"> <li>Proactively support the estimating and delivery teams to ensure that planning standards are maintained across all projects and planning &amp; control procedures are adhered to.</li> <li>Assisting with the tender, pre-construction, and delivery of a range of opportunities and live projects by collaboratively developing and maintaining robust detailed project plans.</li> <li>Assisting with establishing optimal construction methodologies, logic sequences and work outputs.</li> <li>Appreciating and upholding the Health &amp; Safety standards in all planning processes.</li> </ul>
Win Work	<ul style="list-style-type: none"> <li>Developing animations of the project plan to aid digital rehearsal of the project construction.</li> <li>Supporting the review of tender programmes and their compliance.</li> </ul>
Do Work	<ul style="list-style-type: none"> <li>Fostering the planning culture with a great focus on weekly planning updates and reviews of performance.</li> <li>Monitoring the critical path and key milestones, advising the delivery team on any potential changes and leading challenge and mitigation actions.</li> <li>Supporting the preparation of reports and update of information displayed on sites in line with the reporting cycles.</li> </ul>
Get Paid	<ul style="list-style-type: none"> <li>Ensuring that claimable delays are captured and quantified.</li> <li>Supporting the development of programmes to demonstrate the impact of change in compliance with the contractual and project-specific requirements.</li> <li>Advising Operations and Commercial of project risks, float uptake and impacts on the contractual delivery dates.</li> </ul>

# come and work with us



## Key measures & targets

- Monthly and weekly reporting timescales are met.
- Delays and respective entitlements are identified and claimed.

## Key relationships

- Customers and stakeholders.
- Key subcontractors and suppliers.
- Team members and other departments within the Barhale Group.

## Person specification

Criteria	Requirement
Knowledge and experience	<ul style="list-style-type: none"><li>• Good understanding of construction sequencing and how a project comes together, gained in a site-level role for a contractor in the UK construction industry.</li><li>• Good knowledge of NEC and other relevant forms of contract.</li><li>• Experience in leading collaborative planning processes.</li></ul>
Skills/Qualifications	<ul style="list-style-type: none"><li>• Degree in Civil Engineering / Construction is preferred.</li><li>• Proficient in Primavera P6 and competent in MS Project.</li><li>• CSCS Card.</li></ul>
Personal Qualities	<ul style="list-style-type: none"><li>• Good communication skills, both verbal and written.</li><li>• Ability to communicate complex information to a wide range of audiences.</li><li>• Innovative and supportive of other team members to enhance the effectiveness of planning across the business.</li></ul>

## How to apply:

Please send your current CV and covering email outlining your suitability for the role to [careers@barhale.co.uk](mailto:careers@barhale.co.uk)

We are an equal opportunities employer. We are determined that no job applicant or employee receives less favourable treatment on the grounds of sex, pregnancy or maternity, gender re-assignment, sexual orientation, religion or belief, marriage or civil partnership, age, race or disability. All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.