

Job Description	
The Job	Grade: 5
Job Title: Apprentice Groundworker	Review Date: 24/05/2022
Department: Southern	Version: 00
Reports to: Operations Manager	
Manages: N/A	
Deputy: N/A	
Deputies for: N/A	
Working Conditions	
Location: Sites	
Type of contract: Permanent	
Internal Contacts: Yes	
External Contacts: Yes	
Safety Details	
This is a KEY SAFETY POST	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
This is a SAFETY CRITICAL WORK POST	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
The job holder is required to hold a relevant Civils, Water or Rail competence	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
The TRACK SAFETY competences required by the job holder are listed below:	
<ul style="list-style-type: none"> N/A – TVP If required 	
Job Summary	
The purpose of this role	
Work closely with supervisors and engineers in interpreting design specifications to prepare the site ready for the structural building works to take place and to continue work throughout the construction phase, working with all on-site construction trades, such as bricklayers and plant operatives, up to and including the final completion activities of the project.	
Job Content	
Primary tasks and duties:	
<ol style="list-style-type: none"> 1. Work safely and securely in compliance with company guidance and policies adhering to safety and welfare legislation. 2. Interpret and follow verbal and written work instructions from supervisors and site managers. 3. Access, interpret and use drawings and specifications. 4. Move, handle and store resources complying with relevant legislation and guidance. 5. Use and maintain power tools and equipment. 6. Gauge and mix mortars and concrete by hand and by mixer. 	

7. Select and use basic setting out equipment including tape measures, levels, straight edges, lines and pins, boning rods and laser equipment under guidance of the supervisor.
8. Install and test basic drainage and ducting.
9. Measure, mark, cut and install geo-membranes to stabilise soil for re-instatement and excavations.
10. Set out and lay flags, pavements and edging to paths, driveways and other areas.
11. Provide and remove temporary works including shallow excavation support (up to 1.2 metres).

The tasks and duties above are indicative of the work required and should not be seen as an exhaustive list

Person Specification

Qualifications and Training

- Individuals without Level 1 English and maths will need to achieve this level and take the test for Level 2 English and maths prior to taking the End Point Assessment. (E)
- For those with an education, health and care plan or a legacy statement, the apprenticeship English and maths minimum requirement is Entry level 3 and British Sign Language qualifications are an alternative to English qualifications for who this is their primary. (E)

Skills and Abilities

- Ability to communicate effectively (E)
- Ability to develop relationships with line managers and clients (E)
- Ability to work effectively in a team (E)

Indicated Essential (E) or Desirable (D)

Job Description Briefing

Date Job Description issued to, discussed with and understood by Post Holder ___/___/___

Name of Post Holder: ----- Signature: -----

(I confirm I have been briefed on the requirements of this Job Description and other related documents)

How to apply:

Please send your current CV and covering email outlining your suitability for the role to careers@barhale.co.uk

We are an equal opportunity employer and welcome applications from all communities. We promote an open and transparent culture and an inclusive workplace where everyone is treated fairly and respectfully. To deliver on our diversity and inclusion commitment we are a Disability

Confident Employer, a member of Women into Construction and signatories of the Armed Forces Covenant.

All information will remain confidential to Barhale and will be handled in accordance with the requirements of the Data Protection Act.